

1. PARTICULARS OF ORGANISATION / PRODUCER

Company Name																
Company Name (Corporation if there is)																
Registration No.		1	1	1	3	4	5	9								
VAT number		0	M	1	1	0	0	0	0	4	2	2	1			
Address							Contacts									
Street and No.							Telephone									
Post code							e-mail									
Place/Town							Request for		<input type="checkbox"/> Certification							
Type of client		<input type="checkbox"/> New Client							<input type="checkbox"/> Re-Certification							
		<input type="checkbox"/> Existing Client					<input type="checkbox"/> Inclusion or removal of product from the present certification									

2. CATEGORY OF PRODUCTS

<input type="checkbox"/>	AI	Farming of Animals for Meat/ Milk/ Eggs/ Honey	<input type="checkbox"/>	DI	Production of Feed
<input type="checkbox"/>	AII	Farming of fish and seafood	<input type="checkbox"/>	DII	Production of Pet Food
<input type="checkbox"/>	BI	Farming of Plants (other than grains and pulses)	<input type="checkbox"/>	FI	Retail / wholesale
<input type="checkbox"/>	BII	Farming of Grains and Pulses	<input type="checkbox"/>	FII	Food Broking / Trading
<input type="checkbox"/>	CI	Processing of perishable animal products	<input type="checkbox"/>	GI	Provision of Transport and Storage Services for Perishable Food and Feed
<input type="checkbox"/>	CII	Processing of perishable plant products	<input type="checkbox"/>	GII	Provision of Transport and Storage Services for Ambient Stable Food and Feed
<input type="checkbox"/>	CIII	Processing of perishable animal and plant products (mixed products)	<input type="checkbox"/>	H	Services
<input type="checkbox"/>	CIV	Processing of ambient stable products	<input type="checkbox"/>	I	Production of Food Packaging and Packaging Material
<input type="checkbox"/>	CV	Animal slaughtering	<input type="checkbox"/>	J	Equipment manufacturing
			<input type="checkbox"/>	K	Production of (Bio) Chemicals
Desired Scope of certification					

3. FOR MANUFACTURING ORGANIZATION

Main production						
Additional production						
Total number of staffs		Working schedule	1	2	3	4

4. Information on the Products Covered by the Application for Certification

Std. Specifications (SS) for certifying the product:	Std Spec No:	Std Spec Title:	Edition
Product Description (include: trade name, brand name, item barcode, processes, type of packaging, weight/size, and other variants of the product that are to be included in the application for Certification)	List attached		
Name of products you wish to add or remove from existing certificate and reason (For existing clients only)			

5. Facilities / branches (Applying for Halal Certification)

	Addresses	Total number of Staffs		No of Shifts	Remarks
		Employed*	Others**		
1.					
2.					
3.					
4.					

*full time **external staff (contractors, seasonal workers, part time workers and etc.)

6. HALAL QUALITY REPRESENTATIVE

Representative 1		Representative 2	
Name and Surname		Name and Surname	
Position		Position	
Phone		Phone	
Fax		Fax	
Mobile		Mobile	

7. IN WHICH MARKETS YOUR ORGANIZATION PLACES ITS PRODUCTS

No.	Country	Products	Legal requirements if any
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1.			
2.			
3.			
4.			

8. HAVE YOU ALREADY IMPLEMENTED SOME OTHER STANDARDS

No.	Standard	Year of implementation	Certification Body
1.			
2.			
3.			

9. WHO MADE THE DECISION FOR IMPLEMENTATION OF HALAL QUALITY IN YOUR ORGANIZATION AND THE REASONS FOR SUCH DECISION?

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10. WHAT IMPROVEMENT IN BUSINESS PERFORMANCE YOU EXPECT AFTER THE INTRODUCTION OF HALAL QUALITY?

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11. DID YOU INFORM YOUR SUPPLIERS ABOUT DECISION OF IMPLEMENTATION OF HALAL AND CAN THEY FULFILL THE REQUIRED CRITERIA OF HALAL QUALITY?

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12. LAWS AND REGULATIONS REGULATING YOUR PRODUCT/SERVICES

R.br.	Name of Law and regulation, adaptation date, number of Official gazette where is published
1.	
2.	
3.	

13. NAME LABORATORIES WHERE YOU CONDUCT PRODUCT ANALYZES

R.br.	Laboratory name	Place
1.		
2.		
3.		
4.		

14. HAVE YOU USED THE HALAL CONSULTANCY SERVICES? IF YES, WRITE THE NAME OF THE CONSULTANT?

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15. Please attach the list of Outsourced activities / processes / products or mentioned below.

16. List of Documents to be submitted along with this form

No.	Details (as required by Specific Rules)	Y/N	Remarks
15.1	Industrial/Trade License		
15.2	Complete Product Description and Specifications with scan of approved labeling of end products		
15.3	List of Products for Halal Certification		
15.4	Brief Description of Manufacturing Processes		
15.5	Copy of the Quality Manual – In English/Arabic		
15.6	Copy of the Halal Assurance Manual – In English/Arabic		
15.7	Vicinity Map and Factory/Site Layout		
15.8	Valid Certification such as: HACCP, ISO 9001, 22000 (if available)		
15.9	List of Halal Team and key personnel with their designations		
15.10	Total number of effective personnel involved in manufacture of the product (technical, managerial and support personnel)		
15.11	List of available testing equipment/facilities and tests conducted internally (if available)		
15.12	Halal certificates of raw materials (if available)		
15.13	Test report from recognized laboratory (Accredited ISO 17025) as per the requirement of GSO standard of the product		
15.14	Health Certificate documented and approved by the competent authorities in the country of origin to prove that the product is fit for Human health consumption (For Slaughter House only)		
15.15	Others:		

17. DECLARATION OF CONDITION ACCEPTANCE

By signing this document, we acknowledge:

- 1) We have acknowledged of regulations and criteria's applied in halal quality food production, issued by competent authority of Halal Certification
- 2) That we are willing to apply defined regulation for halal quality in our production process (a list of products is in annex) and to manufacture halal quality products.
- 3) That we are willing to define Haram Critical Control Point (HACCP) and to take all needed measures to prevent or eliminate the danger in safety of halal product.
- 4) That we are willing to provide all needful support to Agency for halal quality certification

Auditors during announced and unannounced audits.

- 5) Under material and criminal responsibility we declare, that we will apply regulation defined by Agency for halal quality certification Acts in manufacture of halal quality products.
- 6) Under material and criminal responsibility we declare, that all data submitted in this Application, List of products for Halal certifications and List of ingredienst and suppliers are truth and correct.

REMARK: All members of management and employees should be informed with content of this statement. This statement should be put on notice board.

Place	Date	Stamp and signature of authorized person